



**Hall Associates**  
Commercial REALTORS since 1975

Association Management Division  
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**Kenwick Place Homeowners Association**  
**ARCHITECTURAL CHANGE REQUEST**

Kenwick Place HOA, The Board and The Architectural Committee must ensure all changes and/or modifications conform to the covenants of Kenwick Place. In order to ensure uniformity, if you are considering **ANY ARCHITECTURAL CHANGES** to your unit, you **MUST** complete and return an Architectural Change Request before proceeding with any work. Please allow up to 60 days for approval.

**NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**PHONE NUMBERS:** (Home) \_\_\_\_\_ (Cell) \_\_\_\_\_

**PROPOSED CHANGE:**      **FRONT**              **BACK**              **SIDE**              **(Circle As Applies)**

General statement about the request: \_\_\_\_\_  
(ex.- new siding, new railing, expand deck, replace windows, etc.)

On the reverse side of this form or on a separate sheet attached, please note the purpose of the additions or changes along with the following that apply: dimensions, materials, color of paint and any other remarks that would aid the committee in reviewing your request. It is suggested that a sketch of the additions or change be submitted for clarification.

I, the undersigned, understand that I am responsible for all maintenance of the exterior structures of my home. See: *The Second Amendment to the Declaration of Covenants, Conditions and Restrictions of Kenwick Place #1*, Page 3 and 4, #11 Page 8 and Exhibit A. Page 10. Recorded 7/26/10.

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

This request was reviewed by the Architectural Committee on \_\_\_\_\_

**APPROVED/DENIED:** (circle) \_\_\_\_\_ **Date:** \_\_\_\_\_

**REASON DENIED:** \_\_\_\_\_

|                           |              |            |
|---------------------------|--------------|------------|
| <b>COMMITTEE MEMBERS:</b> | (Name) _____ | Date _____ |
|                           | (Name) _____ | Date _____ |
|                           | (Name) _____ | Date _____ |
|                           | (Name) _____ | Date _____ |
|                           | (Name) _____ | Date _____ |
|                           | (Name) _____ | Date _____ |